

**MEMORANDUM OF THE BOARD OF TRUSTEES
UNIVERSITY OF NORTH ALABAMA
MORNING STAR, ALABAMA
30000, Wednesday, June 7, 2017**

The Board of Trustees for the University of North Alabama met on Wednesday, June 7, 2017, at the Board Room, 1000 University Center in Florence, Alabama. The meeting was held in accordance with Section 16 of Act No. 773 of the Alabama Legislature. A letter from the Board of Trustees (dated May 23, 2017) was sent to the Governor requesting that the Governor call the meeting. The meeting also was held in accordance with the standard practice, and the minutes were mailed to the Governor's office in advance of the meeting on May 23, 2017.

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On June 7, 2017, Board members were advised via email that the agenda, proposed resolutions and supporting documents were available for individual electronic access through the University's software systems.

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In the presence of Governor Robert Bentley, the meeting was called to order at 10:30 a.m. by Board President Pro Tempore Mark Abrams.

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I. INVOCATION

Mr. Mark Linder offered the invocation.

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II. ROLL CALL

The roll call was called by President Kenneth D. Kitts, and the following members were present:

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Trustee Marty Abrams
Trustee Rodney Howard

Trustee Libby Jordan
Trustee Marcus Maddox
Trustee Steve Pierce
Trustee Will Trapp

Absent were Trustees Joel Johnson and Governor Kay Ivey.

Absent were Trustees Joel Johnson and Governor Kay Ivey. Also absent were State Superintendent of Education Michael Sentece, and ex officio members.

Other persons present for all or part of the meeting:

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- Dr. Bob Borah, Acting Vice President for Academic Affairs and Provost
- Mr. Amber Fire-Morgan, University Attorney and Chief Diversity Officer
- Mr. Mark Linder, Athletic Director
- Mr. Ron Patterson, Assistant Vice President for Enrollment Management
- Mr. David Shields, Vice President for Student Affairs
- Mr. Alan Thornton, Vice President for Business and Financial Affairs
- Dr. Armen Burkhalter, Dean of the College of Arts and Sciences
- Dr. Greg Carriss, Dean of the College of Business
- Dr. Melvin Davis, Dean of the Library and Educational Technology Services
- Dr. Jenna LePort, Dean of the College of Education and Human Services
- Dr. Doug Barrett, Chair of the Economics and Finance Department
- Dr. Anna Beaver, Chair of the Management and Marketing Department

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- Dr. Vincent Blawie, Director
- Mr. Eugene D. ... President of the Board
- Ms. Jeanette Davis, Controller
- Mr. Michael G. ... Director for Facilities Administration and Planning
- Dr. ... President
- Dr. ... Chairman
- Dr. ... President
- Dr. ... President
- Dr. ... Professor
- Mr. ... Senior
- Dr. ... Professor
- Mr. ... Director
- Mr. ... University
- Mr. ... Network
- Ms. ... Senior
- Dr. ... Association
- Ms. ... University
- Ms. ... University
- Mr. ... Florida

III. APPROVAL OF AGENDA

Mr. Abrams submitted the agenda for the meeting. Ms. ... presented the agenda which was approved by Mr. Pierce and seconded by Ms. ...

IV. REPRESENTATION OF ECONOMIC IMPACT STUDY

Following the introductory comments by Dr. ... the Economic Impact Study was presented by Dr. ... The study was conducted in 20... and provides a conservative estimate of the economic impact of the Sh... area (defined for... purposes of this study as...). Main areas of data analysis are...

V. APPROVAL OF MEETING

Meeting on March 14, 20...
 Meeting on March 22, 20...
 Meeting on April 21, 201...

Mr. Abrams's submission was approved by Ms. ... upon motion by Mr. Trapp and severally, by...

I. REPORT OF Q&A ON ENROLLMENT

- Kitts gave a brief
- Comments of
- Notation of \$
- Fall 2017 enrollment number of co
- Travel plans
- Level state funding concluded leg
- Highlights of a Fulbright award the male and meeting.

Dr. Abroms and Dr. Divisional annual reports.

I. REMARKS

Dr. Abroms called on their respective group

II. ACADEMIC MATTERS

Committee chair Jorc committee's meeting these committee disc

A. Resolution Honors

With the record Committee, approved by u

IDENTIFICATION COUNCIL

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STUDENT

Dr. Hallock

AND ENROLLMENT

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VISIONAL ANNUAL

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GROUP LEADERS

Dr. Jacques for b

MENT MANAGER

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Policies and Criter

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REPORTS

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B. Update on Academic and Administrative Program Analyses

Dr. B... ah gave a brief update on the status of these two program analyses. Plans are to finalize both studies by the onset of the fall semester. This information item required no action by the Board.

C. Enrollment Update

Mr. P... erson gave a brief summary of enrollment indicators for fall as presented in the meeting materials. This information item required no action by the Board.

IX. ADVANCEMENT AND UNIVERSITY RELATIONS COMMITTEE MATTERS

Update on UNA Foundation Endowment

Committee chair Trapp reported that several UNA Foundation Board members attended a Gerber Taylor conference in Memphis last month, and the Board of Directors is comfortable with the positive trend in investment portfolio performance. This information item required no action by the Board.

The Advancement and University Relations Committee commended the Advancement division on implementing tighter policies, better governance, and revised bylaws and on giving more focus to alumni events and honor cultivation. The giving campaign has now raised more than \$30 million toward its \$35 million goal.

X. CAMPUS LIFE AND ATHLETICS COMMITTEE MATTERS

Committee chair Pierce reported the various informational topics covered during this meeting on May 24. The following are items on today's agenda that stemmed from the discussion:

A. Resolution Approving a "No Smoking Policy" for the University of North Alabama

Mr. Shields reviewed this resolution, and Mr. Pierce advised that the Campus Life and Athletics Committee recommends the same to the full Board. Upon motion by Mr. Pierce and second by Mr. Shields, the resolution was approved by unanimous vote.

B. Update on Transition to Division I

Mr. L... nder distributed a Letter of Intent in Athletic Fund brochure that encourages private gifts in support of UNA athletics. He reported on attendance at the recent Gulf South Conference and Atlantic Sun Conference meetings and on discussions with the Big South Conference as to scheduling of football events. The first payment of the ASUN membership fee was submitted on June 1, and UNA's application and strategic plan for moving to Division I will be transmitted to the CAA by July 1. Athletic event contracts

are already signed that should generate over \$600,000 in football game guarantee receipts earlier than originally projected. Plus, this contribution on renovations/updates to Flowers Hall for D-I basketball and volleyball enhancement.

Mr. Abrams affirmed that the Board of Trustees as a whole must be committed to the financial success of the move to Division I, and he encouraged all Trustees individually to participate in athletics giving and fundraising. Mr. Pierce urged Trustees to show support for the athletics program by attending a large number of UNA sporting events.

This information item required no action by the Board.

C. 2017-2018 Athletic Ticket Prices

This information item was provided in the meeting materials but was not reviewed during the formal session. It required no action by the Board.

XI. FINANCE, FACILITIES, AND PERSONNEL COMMITTEE MATTERS

Committee vice chair Mr. Trapp reported on the various topics covered during this committee's meeting on June 1. The following are items on today's agenda that stemmed from those committee discussions.

A. Review Financial Information for Quarter Ending March 31, 2017

Mr. Trapp gave a general overview of the latest financial information. University finances remain stable in an environment of tight budgets. This item required no action by the Board.

B. Public Posting of Financial Disclosure Information

This information item was provided in the meeting materials as a part of each June agenda but was not reviewed during the formal session. It requires no action by the Board.

C. Resolution Approving Proposed Tuition and Fees for the 2017-2018 Academic Year

Mr. Trapp and Mr. Abrams made comments concerning the proposed tuition increase for next year. This additional revenue is designed to address fixed cost increases and to help produce a balanced budget under current enrollment projections. While Trustees prefer to keep tuition level, it is understood that appropriate recommendations for a tuition increase are justified in light of budgetary issues and equity issues in state appropriations funding. With the recommendation of the Finance, Facilities, and Personnel Committee, and upon motion by Mr. Trapp and second by Mr. Pierce, the resolution was approved by unanimous vote.

D. Resolution Authorizing the Acquisition of Real Estate at 629 N. Wood

Mr. Tripp reviewed this resolution regarding the vacant building at 629 N. Wood. He stated that he is now satisfied with the financial condition of the building and the second floor. Mr. Tripp and the Board of Trustees discussed the matter and Mr. Tripp requested that the Board authorize the purchase of the building. Mr. Tripp stated that he had concerns regarding the building's expansion, but he was confident that the purchase would be a sound investment. Upon motion by Mr. Tripp, the Board of Trustees adopted the resolution by a unanimous vote.

E. Resolution Authorizing the Acquisition of Real Estate at 629 N. Wood

Mr. Tripp and Mr. Peck reviewed this resolution regarding the vacant building at 629 N. Wood. Mr. Tripp requested that the Board authorize the purchase of the building. Mr. Tripp stated that he had concerns regarding the building's expansion, but he was confident that the purchase would be a sound investment. Upon motion by Mr. Tripp, the Board of Trustees adopted the resolution by a unanimous vote.

F. Risk Assessment and Control Policy

Mr. Tripp presented a brief report on the risk assessment and control policy. He stated that the Board of Trustees should review the policy and ensure that it is adequate for the institution. Mr. Tripp requested that the Board authorize the implementation of the policy. Mr. Tripp stated that he had concerns regarding the policy's effectiveness, but he was confident that it would be a sound investment. Upon motion by Mr. Tripp, the Board of Trustees adopted the resolution by a unanimous vote.

Mr. Abrams and Mr. Peck discussed the financial condition of the institution. Mr. Abrams stated that the financial committee continues to monitor the institution's financial condition and will report to the Board of Trustees upon the completion of various pieces of business. Mr. Abrams stated that he had concerns regarding the institution's financial condition, but he was confident that it would be a sound investment. Upon motion by Mr. Abrams, the Board of Trustees adopted the resolution by a unanimous vote.

XII. OTHER BUSINESS

A. Editorial Revision

Mr. Abrams presented a report on the editorial revision of the institution's policies. He stated that the Board of Trustees should review the policies and ensure that they are up-to-date and accurate. Mr. Abrams requested that the Board authorize the implementation of the policies. Mr. Abrams stated that he had concerns regarding the policies' effectiveness, but he was confident that they would be a sound investment. Upon motion by Mr. Abrams, the Board of Trustees adopted the resolution by a unanimous vote.

B. Trustee's Annual Report

Mr. Abrams presented a report on the trustee's annual report. He stated that the Board of Trustees should review the report and ensure that it is accurate and complete. Mr. Abrams requested that the Board authorize the implementation of the report. Mr. Abrams stated that he had concerns regarding the report's accuracy, but he was confident that it would be a sound investment. Upon motion by Mr. Abrams, the Board of Trustees adopted the resolution by a unanimous vote.

C.	Resolution in Support of Request for Funds from Development Fund	Mr. Kitts reviewed this resolution and noted that the Board's approval of this potential distribution from the fund is the first step in securing the money to oversee distribution. Mr. Pierce and Mr. [unclear] second by Mr. [unclear].	at the Board's approval of this potential distribution from the fund is the first step in securing the money to oversee distribution. Mr. Pierce and Mr. [unclear] second by Mr. [unclear].	17 Faculty Senate
D.	Resolution of Commendation to President, University of North Alabama	Mr. [unclear] presented these three resolutions which were approved, separately and collectively, by the Board.	Mr. [unclear] presented these three resolutions which were approved, separately and collectively, by the Board.	17 Faculty Senate
E.	Resolution of Commendation to State Government Association President	Mr. [unclear] presented these three resolutions which were approved, separately and collectively, by the Board.	Mr. [unclear] presented these three resolutions which were approved, separately and collectively, by the Board.	17 Faculty Senate
F.	Resolution of Commendation to President, University of North Alabama	Mr. [unclear] presented these three resolutions which were approved, separately and collectively, by the Board.	Mr. [unclear] presented these three resolutions which were approved, separately and collectively, by the Board.	17 Faculty Senate

XIII. MOTION FOR EXECUTIVE SESSION

Mr. Abrams noted that an executive session was needed to discuss pending legal matters. As an attorney licensed in Alabama, Ms. Fite-Morgan affirmed that the Board's discussion of these matters would allow for an executive session to discuss potential litigation and the general reputation of the University. Therefore, an executive session would be in compliance with the Open Meetings Act. Upon motion by Mr. Howard, second by Mr. [unclear], the Board recessed at 12:10 p.m. to enter into a brief executive session.

At approximately 12:11, the Board entered into executive session with Fite-Morgan present as legal counsel.

The Board reconvened in regular session at 12:19 p.m. immediately following the executive session. Mr. Abrams reported that the Board now had two action items by the Board:

- A. **Resolution Authorizing Appointment of Knowledge Department of Human Resources**
- B. **Resolution Authorizing Naming of Reception Hall in Department of Human Sciences, Hospitality, and Design**

Following
the resolution
expressed
University

The Board has

XIV. MC

There being
Ms. Jordan,